

## **Instructions for Accessing and Navigating through ePath**

1. From home, go to [www.holycrossuniv.com](http://www.holycrossuniv.com). Click on the green E-Learning ePath button.  
From within Holy Cross, select “Learning Resources” and click on “Holy Cross University”.
2. Click on “**E-Learning ePath**” then “**E-Learning ePath Login**”.
3. Enter your **Learner ID** and **Password**
4. Your Learner ID is the 4-digit Associate # which appears on your paycheck  
Your password is the **first initial** of your first name, **complete** last name, **4-digit Associate #**  
*Example: jsmith1234*  
For **Associates hired in or after June 2007**, you must use **ALL CAPITAL LETTERS**.  
*Example: JSMITH1234* (for hyphenated names: JLEE-SMITH1234)
4. Once logged in, **My Home** page opens. Make sure your name appears at the top of the page.
5. Courses which are required of ALL ASSOCIATES will be found on your **Home** page.
6. For all other courses, click on “**Course Catalog**”.
7. On the **Course Catalog Search Form**, click on “Go!” under the #2.
8. Scroll down the Course Catalog Search Results page to find the required course.  
Match the correct course number and name with the courses listed on your Competency Verification Summary.
9. To view your history of courses taken and/or print certificates, click on “**My History**”.
10. The My History tab can also be found by returning to the Course Catalog.

### **For assistance:**

- a. Click “Contact Us” while in the [www.holycrossuniv.com](http://www.holycrossuniv.com) site.
- b. Call the Learning Center at 954-776-3267 during business hours.
- c. Send an e-mail from the “Get Help” link found on the ePath login page.
- d. Call Associate Training & Development at 954-958-4824 during business hours.