

Instructions for Self-Registration into HealthStream for Online Orientation

MD and Allied Health **Credentialing Applicants**

1. Go to www.holycrossuniv.com
2. Click **PHYSICIAN ALLIED HEALTH** tab.
3. **Read first the instructions posted before logging in.**

Holy Cross Hospital | **HOLY CROSS UNIVERSITY**
Committed to Lifelong Learning

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Holy Cross University SCHOOLS HEALTHSTREAM CPR REGISTRATION LIVE CLASSES STUDENT FACULTY TRAVELER CONTRACT **PHYSICIAN ALLIED HEALTH**

Learning Center Hours
M-F except holidays
Full Service: 7:30a-10:00a T-Th
Computer Use: 7:30a-4:00p M-F
Phone. 954.776.3267
Fax. 954.958.4897
Email: learning.center@holy-cross.com

Quick Links
CE Broker Acct Options
FL Board of Nursing
DOH License

Mandatory Education
Physician and Allied Health Profession Credentialing Applicants

- All credentialing applicants are required to complete an online Holy Cross Hospital orientation through **HealthStream**.
- Provide a copy of your orientation transcript along with your credentialing application to Rachel Kaufman, Manager of the Medical Staff Services. Her contact number is 954-351-7883; email is rachel.kaufman@holy-cross.com
- For more information, contact the Medical Staff Office at 954-776-3234

[Instructions for self-registration in HealthStream](#)

NOTE: When completing the Registration form, select the following Department and Job Title.
Department: HCCA CREDENTIALING APPLICANTS
Job Title: PHYSICIAN CREDENTIALING APPLICANT or
Job Title: ADVANCED PRACTITIONER CREDENTIALING APPLICANT

4. Click on the **HEALTHSTREAM INITIAL LOGIN** button

**HEALTHSTREAM
INITIAL LOGIN**

5. Click on “**First time students click here to register**”

Trinity Health
Livonia, MI

Sign In

User ID

Password

Login

[Password reminder](#) [Forgot your password?](#)
First time students click here to register.

Login Instructions
Select your location if you need login help!

Choose your location!

Remember, passwords are case sensitive.
When you FIRST login, your user ID and Password will be the same.
Please change your password after your initial login.

6. Create an account

Please Create an Account

If you have already registered, please click [here](#) to login.

Organization Information

Institution:

General Information

Required Fields are marked with a *

Last Name: *

First Name: *

Middle Name:

User ID: *

Password: *

Confirm Password: *

Password Reminder:

Email: *

Time Zone: *

Preferred Language: *

**Enter: Last Name and First Name
Create a User ID and Password
Enter a Password reminder**

**REQUIRED: VALID Email address;
HealthStream will send an email
confirmation with further information**

Institution Information

Company and Location: *

Financial Organization: *

Employee/Non-employee: *

Network ID: *

Hire/Re-hire Date: * 8/25/2015 31 **Leave as is. DO NOT change.**

Review Month/Day: 31

Department: * HCCA-CREDENTIALING APPLICANTS **Department: HCCA-CREDENTIALING APPLICANTS**

Job Title: * HCMD-PHYSICIAN CREDENTIALING APPLICANT **Job Title: Select as applicable**

Job Category: Other Clinical **OR** HCAH-ALLIED HEALTH CREDENTIALING APPLICANT

Active Date: * 8/25/2015 31 **Leave as is. DO NOT change.**

Note: If you have entered a valid email address, your user ID, password and login URL will be emailed to you shortly. Otherwise, you will need to remember your user ID and password. If you forget this information, please contact your administrator.

7. Click **Submit**.

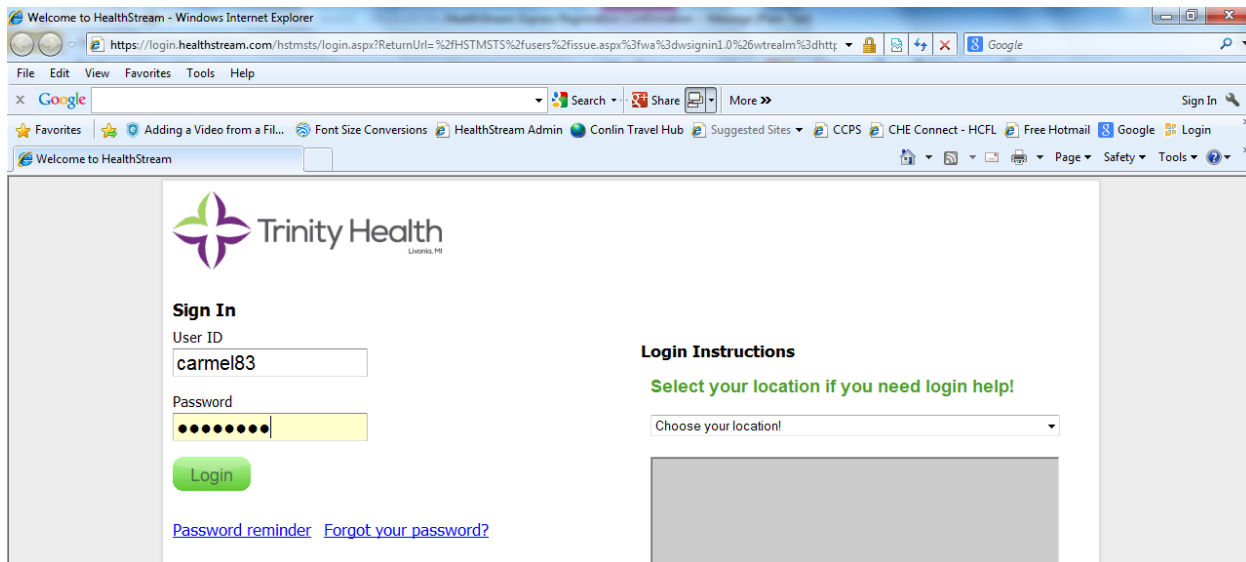
8. This page opens. Note the **My To-Do List** has no course listed.

Click **Logout**.

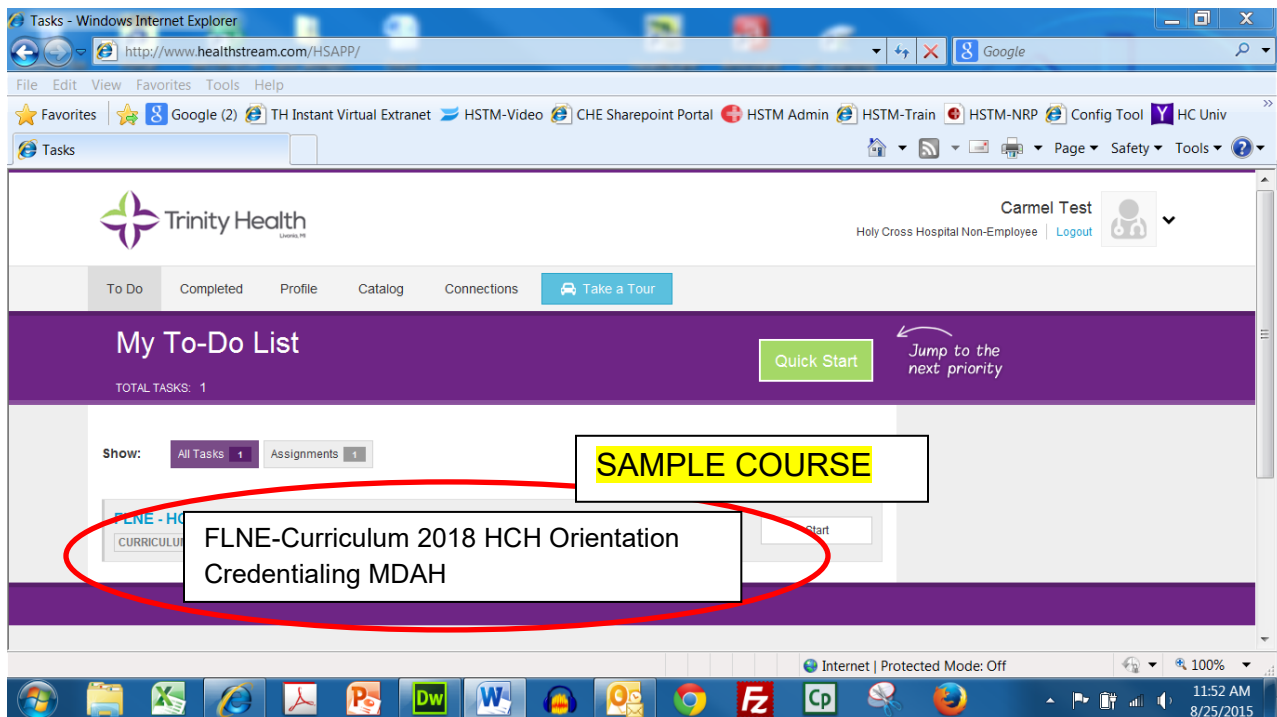
NOTE: NO course is listed here. You have to logout. Log back in using the link sent to you in the confirmation Email, or click on the HealthStream Login button from the Holy Cross University website. Allow 1 minute for the course to load before logging back in.

HEALTHSTREAM LOGIN Returning LOGIN

9. You will receive an **email confirmation** from HealthStream with a link to the HealthStream login page. Or, you can go back to the **Holy Cross University website** and click on the **HealthStream Login** button. **Enter the User ID and Password you created.**



10. Once logged in, you should see your online orientation requirement in the **My To-Do List** page.



For assistance:

Email: Learning.Center@holy-cross.com Naomi.mora@holy-cross.com